

## USC FREQUENT RESEARCH CONTACTS

10/1/2009

| <b>REGULATORY CONTACTS</b>              |   |  |              |
|---|---|--|--------------|
| <b>Question</b>                         | <b>Responsible Group</b>                          | <b>URL</b>   | <b>Phone</b> |
| Animals                                 | Institutional Animal Care & Use Committee (IACUC) | <a href="http://www.usc.edu/hsc/dar/iacuc">www.usc.edu/hsc/dar/iacuc</a>   | 323-442-1689 |
| Biological Agents                       | Institutional Biosafety                           | <a href="http://capsnet.usc.edu/labsafety/biosafety">capsnet.usc.edu/labsafety/biosafety</a>   | 323-442-2200 |
| Conflicts of Interest in Research       | Conflict of Interest Review Committee             | <a href="http://ooc.usc.edu/ResearchCompliance/index.cfm">ooc.usc.edu/ResearchCompliance/index.cfm</a>                               | 213-740-8258 |
| HIPAA Privacy                           | Office of Compliance                              | <a href="http://ooc.usc.edu/PrivacySecurity/HippaPrivacy/EduProgram.cfm">ooc.usc.edu/PrivacySecurity/HippaPrivacy/EduProgram.cfm</a> | 213-740-8258 |
| Human Subjects/ <b>Health Science*</b>  | HSC Institutional Review Board (IRB)              | <a href="http://www.usc.edu/admin/provost/oprs/hsirb">www.usc.edu/admin/provost/oprs/hsirb</a>                                       | 323-223-2340 |
| Human Subjects/ <b>University Park*</b> | UPC Institutional Review Board (IRB)              | <a href="http://www.usc.edu/admin/provost/oprs/upirb">www.usc.edu/admin/provost/oprs/upirb</a>                                       | 213-821-5272 |
| Radioactive Materials                   | Radiation Safety Committee                        | <a href="http://capsnet.usc.edu/labsafety/rad">capsnet.usc.edu/labsafety/rad</a>   | 323-442-2200 |
| Scientific Integrity                    | Office of Compliance/Provost                      | <a href="http://ooc.usc.edu/ResearchCompliance/">http://ooc.usc.edu/ResearchCompliance/</a>  | 213-740-8258 |
| Select Agents                           | Laboratory Safety Office                          | <a href="http://capsnet.usc.edu/labsafety/biosafety">capsnet.usc.edu/labsafety/biosafety</a>   | 323-442-2200 |
| Stem Cells                              | Embryonic Stem Cell Research Oversight Committee  |  | 323-821-1607 |

| <b>CONTRACTUAL ISSUES</b>             |                                     |  |              |
|---------------------------------------|-------------------------------------|--|--------------|
| <b>Question</b>                       | <b>Responsible Group</b>            | <b>URL</b>   | <b>Phone</b> |
| Institutionally Limited Competitions  | Office of Research Advancement      | <a href="http://www.usc.edu/research/for_researchers/funding/competitions/">www.usc.edu/research/for_researchers/funding/competitions/</a> | 213-740-6709 |
| Sources of Research Funding           | Office of Research Advancement      | <a href="http://www.usc.edu/research">www.usc.edu/research</a>   | 213-740-6709 |
| Proposal Submission/ <b>UPC</b>       | Department of Contracts and Grants  | <a href="http://dcg.usc.edu">dcg.usc.edu</a>   | 213-740-7762 |
| Account Establishment/ <b>UPC</b>     | Department of Contracts and Grants  | <a href="http://dcg.usc.edu">dcg.usc.edu</a>   | 213-740-7762 |
| Proposal Submission/ <b>HSC</b>       | Department of Contracts and Grants  | <a href="http://dcg.usc.edu">dcg.usc.edu</a>   | 323-442-2396 |
| Account Establishment/ <b>HSC</b>     | Department of Contracts and Grants  | <a href="http://dcg.usc.edu">dcg.usc.edu</a>   | 323-442-2396 |
| Effort Reporting                      | Office of Financial Analysis        | <a href="http://fbs.usc.edu/depts/ofa">fbs.usc.edu/depts/ofa</a>   | 213-821-1937 |
| Cost Transfers                        | Sponsored Projects Accounting (SPA) | <a href="http://fbs.usc.edu/depts/spa">fbs.usc.edu/depts/spa</a>   | 213-740-5381 |
| Closeout Reporting                    | Sponsored Projects Accounting (SPA) | <a href="http://fbs.usc.edu/depts/spa">fbs.usc.edu/depts/spa</a>   | 213-740-5381 |
| Processing Payment                    | Disbursement Control                | <a href="http://fbs.usc.edu/depts/dc/">fbs.usc.edu/depts/dc/</a>   | 213-740-2281 |
| Procurement of Goods & Services (UPC) | Purchasing Services                 | <a href="http://fbs.usc.edu/depts/purchasing/">fbs.usc.edu/depts/purchasing/</a>   | 213-740-2281 |
| Procurement of Goods & Services (HSC) | Purchasing Services                 | <a href="http://fbs.usc.edu/depts/purchasing/">fbs.usc.edu/depts/purchasing/</a>   | 323-442-1655 |
| Non Disclosure Agreements             | USC Stevens                         | <a href="http://stevens.usc.edu/">stevens.usc.edu/</a>   | 213-821-5000 |
| Material Transfer Agreements          | USC Stevens                         | <a href="http://stevens.usc.edu/">stevens.usc.edu/</a>   | 213-821-5000 |
| Intellectual Property                 | USC Stevens                         | <a href="http://stevens.usc.edu/">stevens.usc.edu/</a>   | 213-821-5000 |

\* "Certificates of Confidentiality" and "Genome-wide Association Study" assurances should be requested through the relevant Institutional Review Board

### Grants Management Web Resources

|                                  |  |
|----------------------------------|--|
| USC Indirect & Fringe Rates      | <a href="http://dcg.usc.edu/PropPrep/Rates.cfm">dcg.usc.edu/PropPrep/Rates.cfm</a>   |
| USC Research Policies            | <a href="http://www.usc.edu/research/about/policies/">www.usc.edu/research/about/policies/</a>   |
| PARIS Proposal Submission System | <a href="http://dcg.usc.edu/">dcg.usc.edu/</a>   |
| SCERA Research Portal            | <a href="http://aisportal.usc.edu/fis/portal/">aisportal.usc.edu/fis/portal/</a>   |
| Grants Management Training       | <a href="http://ooc.usc.edu/ResearchCompliance/GrantsMangEdProgram/index.cfm">ooc.usc.edu/ResearchCompliance/GrantsMangEdProgram/index.cfm</a> |

### Research Advancement Web Resources

|                                   |  |
|-----------------------------------|--|
| Funding Opportunities             | <a href="http://www.usc.edu/research/for_researchers/funding/">www.usc.edu/research/for_researchers/funding/</a>   |
| Center for Excellence in Research | <a href="http://www.usc.edu/research/about/vp/cer/">www.usc.edu/research/about/vp/cer/</a>                         |
| Advancement Training              | <a href="http://www.usc.edu/research/for_researchers/training/">www.usc.edu/research/for_researchers/training/</a> |

For All Other Questions, Contact Research Advancement at: 213-740-6709 or go to [www.usc.edu/research](http://www.usc.edu/research)