New Faculty Orientation:

Viterbi Faculty Awards Office
Viterbi Awards Office

• The role of the Viterbi Awards office is to serve as a resource to Viterbi faculty, Department Chairs and the Dean’s Office in nominating Viterbi faculty for national and international awards, fellow and advisory committee opportunities.

• Reports to Mahta Moghaddam, Interim Vice Dean for Research.

• Staff:
  Branka Cvejic, Faculty Awards Administrator (bcvejic@usc.edu)
  Kim Matsunaga, Faculty Awards Coordinator (kim.matsunaga@usc.edu)
Examples of Nominations

- We submit nominations for early-career, mid-career, and senior level awards
- Some examples include:
  - *MIT Tech Review 35 Innovators Under 35*
  - *Popular Science Brilliant 10*
  - *Popular Mechanics Breakthrough Award*
  - *Lemelson-MIT Prize*
  - *Anita Borg Early Career Award*
  - *IEEE Eric E. Sumner Award*
  - *ACM, IEEE, AIMBE, ASME Fellow*

- The Viterbi Awards office submits approximately 90 nominations per year with a 27% success rate.
Award Tracking and Publicizing

• Faculty enter their own awards on myViterbi site using the Honor Notification Tool. Department Chairs screen and distribute.

• The types of awards that should be reported: best paper awards, society awards, fellowship distinctions, and national and international awards.

• Grants and contracts should not be entered here, with the exception of Early Career Awards/Young Investigator Awards/Pioneer Awards which are also considered to be distinctions.
# Honor Notification Tool

- **Announcements**

- **Common Viterbi**
  - Document Repository
  - Faculty Image Archive
  - Viterbi Service Desk
  - Viterbi Space Reservation & Conference Room Search

- **Departmental Tools**
  - Faculty Award Catalog and Nomination Tracking System
  - Honor Award Notification Tool

- **Today's Viterbi Events**
  - All Day - Meet USC: Admission Presentation, Campus Tour, & Engineering Talk
  - All Day - Six Sigma Black Belt
  - Visit the Viterbi Events Calendar for more events.

- **Recent Viterbi News**
  - *She Knows Everybody's Name*
  - Inspired by Space to Do Groundbreaking Work in Engineering
  - Understanding Comes from Building
  - Online Education Opens New Opportunities for Venezuelan Engineer
  - Visit viterbi.usc.edu for more news.

- **My Tools**
  - Create links to frequently used tools. Click here to begin.
Eligibility for future distinctions

- Our office is available to check on various eligibility requirements for faculty. Please do not hesitate to contact us!

- Contact info:
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